

HARTFORD CITY PUBLIC LIBRARY
Board of Trustees

21 October 2020 minutes of the regular meeting, submitted by Jen Holst, recording secretary:

Meeting was called to order by President Michael Tabor.

ROLL CALL: Members April Bartlett, Dave Bowman, Camille Mealy, Kelli Ruble, Judy Soddors, Michael Tabor, and Kay Waters; Director Michele Risinger; Admin Jen Holst

PUBLIC HEARING FOR ADOPTION OF THE BUDGET Dave moved to adopt the 2021 budget; Kelli seconded; motion carried 7-0.

MKM ARCHITECTURE PRESENTATION – Zach Benedict Zoomed in to meet with the board regarding recent designs and decisions. The improvements give the library a strong civic presence with the new entrance designed for the entrance from the park into the Children’s Department. The board members agreed that it looks neat and everyone is happy with the designs and direction the team has taken. *(Staff will meet with Zach 6 November.)*

MINUTES were approved as presented upon a motion by Camille, seconded by Judy; all assented 7-0.

FINANCIAL REPORTS:

1. We are getting much better interest at Via on the Bond accounts.
2. Operating Fund is holding strong with just a couple months left until next major distribution.
3. Appropriations are well in hand yet this month.
4. All three townships promptly paid the combined second-third quarters bill.
5. Michele would like to see the board vote in December to continue fine-free policy for duration of 2021.
6. Discrepancy was found in Funds Summary; Jen will root out the problem and email corrected copy.

CIRCULATION REPORT: Numbers up quite a bit over last month with the stacks opening up to patrons (yea!). We plan to stay at this level unless the state issues a travel advisory for the county. OverDrive, Hoopla, and Resource Sharing are all going strong.

We are not renewing IndyStar at this time, as it has increased ~\$100/year each year Michele has been here; Judy suggested calling to bargain, so Michele will call and see if she can work out a plan.

PROGRAMS: Amy continues to offer a weekly outdoor story time and two weekly Facebook online story times. She is also offering a virtual program via Beanstack for kids to decorate pumpkins and turn in pictures for the annual contest.

DIRECTOR’S REPORT

See attached report.

ACTION ITEMS

1. **Health Care Quotes** – Michele requested quotes from several providers, but our current one was the only one to respond. The board looked over the quote, and Judy moved to adopt the proposal for next year; Kelli seconded, and motion carried 7-0. *(Indiana Library Federation is looking to group libraries to offer a plan next year; will consider once available.)*

2. **ENA WI-FI Quote** – This is for four access points at \$277/month; don't need to purchase equipment. It can be installed in three months if approved now, and we can use CARES grant. (2021 budget has enough to cover because of extra set aside for ENA subsidy.) Judy moved to proceed with the quote for contract, Dave seconded, and motion carried 7-0.
3. **Resolution to create Boren Foundation Grant Fund** – Kelli moved to establish this grant fund, April seconded, and motion carried 7-0.
4. **Appointment of Compensation Committee** – Michael will be joined by Camille and Dave on this committee.

DISCUSSION ITEMS

1. **Move Flatter Fund to Via?** – Check with SBOA: do we need to have bond money in a separate *bank account* or just accounted for in different fund? Tabled until there is more data to make informed decision.
2. Question was asked about the Menards rebate on the park projects. Michael, with full agreement of the board, stated the Dustin was welcome to it since he wasn't charging mileage expenses.

CLAIMS & CHECKS

Claims were presented in the amount of \$47,850.26 (Citizens – 33,462.14; FF – 2,560.30; Via – 11,827.82). After review by the board, Judy moved to approve the payment of claims, Kay seconded, and motion carried 7-0.

Being no further business to come before the board, the meeting adjourned.

The next REGULAR board meeting will be 18 November, 2020 in the Musser Meeting Room at 5 p.m.

Approved this 18 day of November, 2020:














