

HARTFORD CITY PUBLIC LIBRARY
Board of Trustees

June 18, 2020 regular meeting minutes, held (socially distanced) in the Musser Meeting Room at 5:00 p.m. by Michael Tabor, presiding, first in person since February due to COVID-19 restrictions, as summed up from recording by recording secretary Jen Holst

ROLL CALL:

BOARD MEMBERS: April Bartlett, Dave Bowman, Camille Mealy, Judy Soddors, Michael Tabor, and Kay Waters
ADMINISTRATION: Michele Risinger, Director

“Good to see everybody in person instead of on a screen,” welcomed Michael.

MINUTES: January, February, (did not meet in March), April, and May meeting minutes – all received previously via email, so a motion to approve en masse was requested.

April moved, Kay seconded; motion carried 6-0.

FINANCIAL REPORTS: Still holding well in operating (General) fund; intentionally not spending much money. Townships have paid first quarter.

Actual revenue: June disbursement received day of meeting, about \$52,000 short from last year; will be running numbers at end of month for budgeting purposes – we do know we will be tightening belt rest of the year. Did get enough to cover debt payment (check included in claims, but voucher will be with July batch, since it arrived today and is due before next meeting). Being told to prepare for no/low LIT (local income tax) receipts next year.

CIRCULATION REPORT: April and May just renewals and digital items. Door count was just staff for about two months.

DIRECTOR:

BUILDING – A/C out in main floor stacks. Discussion as to whether to wait until construction project begins and wrap it into that versus using a LIRF appropriation to update sooner; tabled.

IN-HOUSE PROJECTS – Notation sheets in inspirational fiction so readers can track their progress. Summer reading programs starts online tomorrow, June 19.

ACTION ITEMS

APPROVE MILEAGE FOR DIRECTOR: For 1) Marion (NE Central IN) Director’s meeting, enabling Michele to connect with Marion, Montpelier, Fairmount, and other nearer library directors, and 2) NICCL Roundtable in Tipton.

Judy moved to approve mileage, April seconded, and motion carried 6-0.

DISCUSSION ITEMS

URBAN GREENSPACE GROUP: Group members approached the library about maintaining the park, and the committee made the decision to allow the group members to proceed toward finishing work. Concern of committee and community that nothing is happening back there, so they will develop projects and work with the committee for approval to make progress.

CLAIMS & CHECKS – Kay moved to approve the vouchers from March, April, May, and June; Camille seconded, and motion approved 6-0.

EXECUTIVE SESSION FOR EVALUATION OF DIRECTOR: in normal years, would have taken place in May; given circumstances, this is rescheduled for July 15, 2020, at 4:30 p.m. Regular monthly meeting will follow at 5:00.

Being no further business to come before the board, meeting adjourned at 5:39.

Approved this 15th day of July, 2020:

David A. Bowman

April Bartlett

Michael O. Thomas

Camille Mealy

Kay Waters

Will R. Rube

Joeth Sanders