

HARTFORD CITY PUBLIC LIBRARY
Board of Trustees
February 19, 2025 Minutes - Regular Meeting
Musser Meeting Room

Meeting was called to order by President Michael Tabor.

ROLL CALL:

PRESENT IN PERSON: Members Brittaney Dillon, Dave Bowman, Camille Mealy, Michael Tabor; Director Michele Risinger; Admin Jen Holst; Guest Bernie Sones of Indiana Farm Bureau Insurance

ELECTRONIC ATTENDANCE (ZOOM): 0

ABSENT: Taylre Floyd, Victoria Morones, Judy Sodders

GUEST: BERNIE SONES FOR INDIANA FARM BUREAU INSURANCE

Bernie reviewed our policies and coverage, and invited Michele to get her estimates on the building and systems therein by mid-March for a comprehensive check before our April billing. Bernie requested an update once the security system installation is complete, and also mentioned we can always request a change in the payment due date in case the billing doesn't coincide well with our approval schedule. She kindly brought refreshments and stayed for the remainder of the meeting.

FINANCIAL REPORTS:

1. Townships: Jackson caught up payments in February, so all are now current; just need signed contracts.
2. Annual Flatter distribution received.

CIRCULATION REPORT: Michele believes we have reached new normals after covid and construction.

PROGRAMS: None.

DIRECTOR'S REPORT:

1. Working on state annual reports.
2. Would like to get back to work on the park projects, but haven't been able to get ahold of Dustin to plan or proceed.
3. Camera system materials and first year of service are being paid this month. Materials will be ordered, and take approximately three weeks to arrive to begin installation. Update to original rubric: one indoor camera is being moved outside to help cover the park and treehouse.

ACTION/ DISCUSSION ITEMS

1. Michael signed the quarterly PLAC report.
2. INVESTING FLATTER FUND: Camille made a motion to move \$50,000 from the Flatter fund to Trust Indiana; Dave seconded; carried 4-0.
3. DEPUTY TREASURER: Taylre has moved outside of city limits, rendering her ineligible to serve on the board; Michael will call and talk to her. Dave moved to remove her as Deputy Treasurer; Camille seconded; motion carried 4-0. The board signed a new letter for Brittane for the banks.
4. Michele/Jen to check to see what restrictions might exist for choosing a bank (locality?).
5. Michele presented A Decade in Review for Circulations, and 2024 program stats.
6. Meeting spaces: The board received a letter from Nancy Barry, who would like the library to consider expanding the scope in which it could serve the community in the ways its spaces are utilized for meetings, discussions, etc, and recommended a book by Susan Orlean called *The Library Book*. As Michele pointed out, there are several spaces available throughout the library for anywhere from a few people in the small front office and magazine area, up to 10-15 in the research area, and up to 30 in the meeting room (all are subject to pre-scheduled meetings and events). For groups larger than 30, other community spaces like churches and coffee shops may be available. Michael has responded.

CLAIMS & CHECKS

Claims were presented in the amount of Citizens – \$34,572.83 and Via - \$11,325.00, for a total of \$45,897.83. After review by the board, Camille moved to approve the payment of claims; Brittane seconded; motion carried 4-0.

Being no further business to come before the board, meeting adjourned.

The next regular board meeting will be March 19, 2025 in the Musser Meeting Room at 5 p.m.

Respectfully submitted by Jen Holst, recording secretary.

Approved this 19th day of March, 2025:











