

August 15, 2018 minutes of the Hartford City Public Library REGULAR Meeting, submitted by Jen Holst by notation of recording.

Meeting was called to order by President Michael Tabor in the Musser Meeting Room at the library.

ROLL CALL: Members present included Ann Ludwig, Judy Soddors, Max Bennett, Mike Tabor. Also present was Library Director Michele Risinger.

MINUTES were voted approved upon a motion by Max, seconded by Ann.

FINANCIAL REPORTS: Difference in reconciliation; update will be emailed when Jen returns. Overall balance good, and Jen and Michele are monitoring appropriations.

Jackson and Licking townships paid 2nd quarter; Washington has not yet sent payment or signed contract.

CIRCULATION: Magazines are down; Jolene is reviewing to see what is not circulating to be weeded out. Judy noted that the USA Today is missed after trial finished. Michele mentioned that Muncie Star Press had increased by \$200/yr, but we will renew as many patrons are unable to afford that. Max said as food for thought that he calls to negotiate price, both personally to keep current rate vs. giving up subscription, and as a business/government entity, that if price increase is over 1% that he looks for other bids; might be something for library to consider. Discussion about digital subscriptions - newspapers online are password-protected, and, according to Michele, a library cannot get a digital subscription to offer to patrons.

Video circ is up. Bailey and Michele are working to figure out how to reasonably offer TV series recordings in a way that would minimize loss, etc.

PROGRAMS: Summer reading had steady attendance, and the programs were well-attended and enjoyed by patrons.

Teen Art Club attendance is low.

Director's and Friends Reports: none

PARK REPORT: Work is getting done, accompanied by hefty bills. Current projects include shed, paths, and splashpad.

A boy scout will be building a climbing structure with materials provided by Rotary.

John Creek has offered to purchase a spider metal sculpture for library landscaping, pending decision on how to secure it.

Shed is nearing completion. Jerry Banter has done good work. Wood from several barns was used, with a multi-color look for the siding. Some board members noted that while they liked the idea of a rustic look, they didn't like it as is, with different colors wood rather than different shades of the same color. Michele will create a community poll asking if it should be simply sealed, stained, or painted.

ACTION ITEMS

S.A. BOYCE QUOTE FOR REPLACEMENT BACK DOOR: Same company that replaced fire door has submitted a quote for \$2875. Judy moved to accept the quote; Max seconded, and motion carried.

SECURITY CAMERAS: Remove current old cameras (Michele has no idea how to access video data from them), to be replaced with all indoor cameras and add two outdoor cameras, which will have wide view and night vision capabilities. One outdoor camera will cover front door and out toward corner flower bed, and the other will be in the back to cover

the shed and park. They will be mounted on the building. Judy would like samples to show how clear the video would be. Judy moved to purchase replacement cameras, Ann seconded, and motion carried.

DISCUSSION ITEMS

ELEVATOR: Three quotes have been provided, but two of them also require other work to be done to bring the furnace room to be brought up to code. Thyssenkrup and Oracle quotes came in fairly close, with Schindler's being quite a bit higher. An upgrade will hopefully lead to a better service plan. Max would like to see Oracle match Thyssenkrup's bid; nobody wants to have one company install and a different company doing maintenance. Michele will chart out what each company recommends for "extras." Max gave permission to "lean on him" for consultation as this project progresses.

Next steps on park include running electricity and installing a pump for the splashpad. Quite a few other things hinge on completion of steps in the park, which is going well.

OTHER: Judy requested nice nametags for staff.

Mike and Michele shared what they had been discussing regarding budget, and Michele gave a great lesson on how crafting the budget works. This led to the members agreeing to submit a regular budget as is, even though LIRF and Rainy Day have been drained due to elevator replacement, and make adjustments as needed later in the year.

CLAIMS & CHECKS

Claims were presented in the amount of \$70,677.42. After review by the board, Judy moved to approve the payment of claims, Max seconded, and motion carried.

Being no further business to come before the board, meeting adjourned. The next *special* meeting, the public hearing for 2019 budget, will be September 19, 2018 at 5:00 pm in the Musser Meeting room, and the next *regular* meeting will immediately follow on September 19, 2018 @5:15 pm.

Approved this 19th day of September, 2018:













