

HARTFORD CITY PUBLIC LIBRARY

Board of Trustees

May 22, 2024 minutes - regular meeting

Musser Meeting Room

Meeting was called to order by President Michael Tabor.

ROLL CALL:

PRESENT IN PERSON: Members April Bartlett, Karen Bergdoll, Dave Bowman, Taylre Floyd, Camille Mealy, Judy Soddors, Michael Tabor; Director Michele Risinger; Admin Jen Holst

ELECTRONIC ATTENDANCE (ZOOM):

ABSENT:

MINUTES were approved as moved by Taylre and seconded by Dave, which carried 7-0.

FINANCIAL REPORTS:

1. Roof repair/replacement will be paid from the Rainy Day fund.
2. Paperwork for the LIRF fund investment with TrustIN has been submitted and should go active June 1.
3. Dave suggested sending a letter to request early disbursement of June funds from the county to ensure receipt before bond payment is due to be sent.
4. Jackson Township had 43 patrons as of 2023, but this year's contract has not been signed and returned, nor have we received payment for the last three quarters invoiced. As of July 1, the library will have to suspend giving cards to patrons of that township (unless they pay for it themselves) until the account is brought out of arrears. Patrons will be given the trustee's contact information to follow up.

CIRCULATION REPORT: Printing continues to be a major part of our service. Materials circulations, both physical and digital, seems to have leveled off at good levels, with more than 2200 physical materials checked out and over 900 digital materials borrowed in April.

PROGRAMS: While the Page Turners book club has been suspended for the summer, Explorers Story Time is still going strong, Clued In was popular, and the summer reading program will be starting soon.

DIRECTOR'S REPORT: See attached.

ACTION/ DISCUSSION ITEMS

1. The board members were given reading materials for discussion at the June meeting regarding the Fair Labor Standards Act.
2. The board voted unanimously to hire Kingdom roofing to install a metal roof, with Taylre seconding April's motion.
3. Kathy was commended for her work following Tom's death, picking up extra duties and staying within 15 hours per week. It was recommended that she get a raise to 14.99, which was then moved by Camille and seconded by April to unanimous approval. The board thanks her for her service.

4. Michele collected suggestions for outdoor maintenance options, including Cain, Apple, Wilson, and George.
5. Michele offered a new logo for the website and other media based on the stained glass window over the front door. The board agreed by consent to use the new logo.

CLAIMS & CHECKS

Claims were presented in the amount of Citizens – \$49,006.85 and Via – 0. After review by the board, Judy moved to approve the payment of claims; Dave seconded; motion carried 7-0.

Being no further business to come before the board, meeting adjourned.

The next regular board meeting will be June 19, 2024 in the Musser Meeting Room at 5 p.m.

Respectfully submitted by Jen Holst, recording secretary.

Approved this 19th day of June, 2024:











