

**August 21, 2019 meeting of the HCPL Board of Trustees regular meeting, submitted by Jen Holst, recording secretary:**

As there was no quorum, the meeting was rescheduled for August 28. A guest speaker having already been arranged, Dustin George attended on Chris Holtzleiter's behalf as the Licking Township Trustee regarding the IOOF Cemetery and Ruth Flatter's endowment.

**August 28, 2019 meeting of the HCPL Board of Trustees rescheduled regular monthly meeting, submitted by Jen Holst, recording secretary:**

Meeting was called to order when quorum was complete at 5:05 by President Mike Tabor.

**ROLL CALL:** Members April Bartlett, Ann Ludwig, Judy Soddors, Michael Tabor, Bob Sine; Director Michele Risinger; Admin Jen Holst; new member (though not yet certified) Kay Waters

**MINUTES:** Members had not received a copy of the minutes by email, so approval was tabled until next meeting.

**FINANCIAL REPORTS:** Numbers are strong.

- Michele has not heard back from Rotary Club regarding grant for climbing structure, so the -\$31 will be transferred to another line item to zero out that fund.
- Grant #116 will cover mulch, flower beds, and other such landscaping for the Nature Play park. Michele has purchased a shrub, and is working on other plantings.
- Restricted funds for the elevator will cover replacement of all but the carriage, as the manufacturer no longer supports the electronics system currently in place; work is schedule to take place in October.
- There is a budget line item to transfer \$19,000 to the LIRF account this year, but there will be no transfer next year.
- Michele noted that when transferring money in appropriated funds, a resolution is only required when transferring between major categories, not every line item.
- All townships are paid up and annual contracts have been received. Great news!
- Misc revenue doesn't seem to have been too affected by waiving juvenile fines; a report will be available at the end of the year.

**CIRCULATION REPORT:** Good month; several categories higher.

- Children's print fiction jumped significantly, as did OverDrive numbers.
- Michele has received responses for Part II of the survey, and noted that more ebooks was a frequent request.
- Resource sharing almost hit 500; we have reduced courier deliveries to four times a week due to higher deliver costs, which is working well, and Bailey is handling the workload well.

**PROGRAMS REPORT:** Amy has recently been seeing new faces during Story and Craft time.

- Adult Summer reading had about 30 participate, and teen summer reading saw a few more readers this year. Children's had over 100 children enroll in Summer Reading.
- We have had one new signup for 1000 Books Before Kindergarten; Amy plans to reach out to the local preschools to see if we can boost that.

**DIRECTOR'S REPORT:** None

### **ACTION ITEMS**

- Judy moved to adopt a resolution allowing HCPL to renew its membership in the Indiana State Library Internet Consortium; Bob seconded. Discussion: no fee; motion carried unanimously. **RESOLUTION 2019-4**
- Bob moved to adopt a resolution allowing HCPL to join Northern Indiana Computer Consortium of Libraries (NICCL); April seconded. Discussion: Michele confirmed \$50 annual fee. This would allow us discounted IT support services, and is an excellent forum for technology questions specific to libraries. Michele does most of the tech support here, pulling Russ in for specific jobs like networking. We currently contract with Russ on a monthly basis, but Michele posited that it would make more sense to eventually move away from the contract and simply hire him for jobs on an as-needed basis. Motion carried unanimously. **RESOLUTION 2019-5**
- Judy moved to approve mileage for Michele (Director) to attend the NICCL Roundtable on August 30 in Decatur; Bob seconded, and motion carried unanimously.
- Bob moved to approve the Materials Selection Policy presented by Michele; April seconded, and motion carried unanimously.
- April moved to approve mileage and \$35 fee for Michele to attend ILF Fall Legislative Forum at Anderson PL on October 3; Bob seconded, and motion carried unanimously.
- Claims and checks were presented in the amount of \$48,880.46. After review by the board, Ann moved to approve the payment of claims; April seconded, and motion carried unanimously.

### **DISCUSSION ITEMS**

- The By-Laws Committee presented their triennial review of the by-laws. The main changes included the addition of a Deputy Secretary post, as well as a line allowing an officer's annual term limit to be waived if the board deems it desirable. (The board agrees that the current president has the experience and rapport needed with the Director, local leaders, and contractors to warrant retaining his further services as the

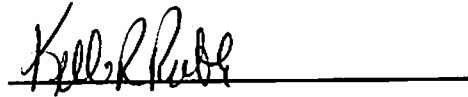
library moves potentially into construction phase.) Vote on the by-laws will take place next month.

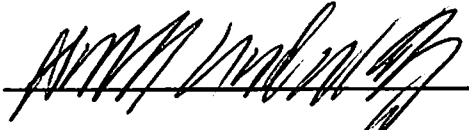
- The board was presented with information from Dustin George's visit last week regarding the IOOF Cemetery and Ruth Flatter's endowment. In Flatter's will, the library and the cemetery were two of five organizations designated to receive funds. The cemetery's board having been dissolved due to lack of funds after years of cost-cutting resulted in the business of the cemetery being given to the local trustee, in this case, Chris Holtzleiter of Licking Township. However, the endowment was made known to only four of the organizations, excluding the cemetery which disbanded after Flatter's death. Holtzleiter and George, a former cemetery board member, are advocating that the other organization involved sign a contract to have all five groups recognized in the endowment to prevent going into litigation. The board will take this into consideration and await documentation to pursue its wishes.

Being no further business to come before the board, meeting adjourned. The next board meeting will be September 18<sup>th</sup>, 2019, in the Musser Meeting Room at 5:00 PM.

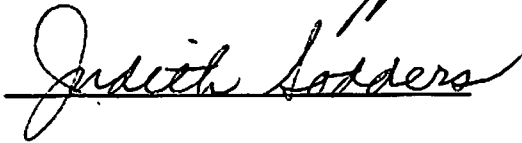
Approved this 18<sup>th</sup> day of September, 2019:











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