

January 19.2005

Minutes of the Hartford City Public Library Board of Trustees.  
Submitted by Jacki Ridgway, Recording Secretary.

#### ROLL CALL

Director Vicki Cecil, Bookkeeper Pam Bolt, Rick Gerard, Judy Colegrove, Don Young, Paula Smith & Bill Schantz.

#### MINUTES OF LAST MEETING

Bill made a motion, seconded by Rick that the minutes be approved as amended and read. Motion carried unanimously.

#### CIRCULATION REPORT

December 2003 - 6,936

December 2004 - 6,480

#### REPORTS

##### Financial

Pam reported year 2004 ended in black. Passed out reports.

##### Friends

Book Sale next Thursday, January 27th featuring magazines.

#### COMMITTEES

##### Building Committee

Many leaks reported. Will be able to check them out when weather breaks.

#### DIRECTOR

##### Budget 2005

Handout passed out. See attached sheet

##### ILF Conference

Conference will be held March 22 - 24. Prices given next meeting

##### Pacesetter Credit Line

Promissory Note signed for \$75,000.00 starting January 12, 2005 to January 12, 2006

##### Staff Position

Rick made a motion, seconded by Bill that a full time position with benefits be offered to Kathy Evans. Motion carried unanimously.

#### UNFINISHED BUSINESS

##### PLAC

tabled

##### Security, third floor

Vicki will talk to Al Johnson

##### Technology Plan

Approval form returned to State of Indiana. See attached sheet. This is for 2005 - 2006.

Signed contract was received from Licking Township Trustee Judy Trees. See attached sheet.

#### CLAIMS & CHECKS

Rick made aa motion that the claims of \$86,252.82 be paid. Bill seconded the motion. Motion carried unanimously.

#### ADJOURNMENT

Rick made a motion to adjourn. Motion carried unanimously.

NEXT BOARD MEETING: Wednesday, February 16, 2005, 6:00 p.m.

*Richard C. Gerard*

✓ *Ann Ludwig* *William E. Schantz* *Paula Smith* *Judy Colegrove*  
*Don Young*

February 16, 2005

**Minutes of the Hartford City Public Library Board of Trustees.  
Submitted by Jacki Ridgway, Recording Secretary.**

**ROLL CALL**

Director Vicki Cecil, Bookkeeper Pam Bolt, Don Young, Bill Schantz,  
Judy Colegrove, Ann Ludwig, Rick Gerard, & Paula Smith.

**MINUTES OF LAST MEETING**

Rick made a motion, seconded by Bill that the minutes be approved.  
as read. Motion carried unanimously.

**CIRCULATION REPORT**

Jan. 2005 - 6,876      Jan. 2004 - 7,986  
Yearly Circulation 2004 - 96,880      2003 - 96,765  
State Average for our size, 55,600

**REPORTS**

**Financial**

Pam handed out January's report. Discussion.

**Friends**

Jan. Book Sale - \$163.00 No book sale in February. The Friends  
and Historical Society sponsored a very successful program on  
Eleanor Roosevelt this month..

**COMMITTEES**

**Building**

Discussion, many leaks, tabled.

**DIRECTOR**

**Annual Report - State**

Copies of report handed out and sent to state.

**Children's Report**

Story time continuing on Wednesday and Saturday. On March 21st,  
Andrea and Brooke are planning to attend a Round Table in New Castle.

**Gates Grant**

Grant has been applied for, if granted, four computers would  
be replaced.

**ILF Conference 3/23 - 24**

Vicki will attend. Bill made a motion, seconded by Paula that Vicki  
be given \$189.00 for expenses which includes conference fee, mileage,  
and hotel room. Motion carried unanimously.

**Mileage Increase - State**

Bill made a motion, seconded by Ann that the Employee Handbook  
mileage be changed from \$.28 cents to \$.40 cents. Motion carried  
unanimously.

**Township Contracts**

Signed contracts from Washington, Jackson, and Licking are turned in.

**UNFINISHED BUSINESS**

**PLAC**

Report being worked on.

## NEW BUSINESS

Library patron Kevin Lex reported that his coat had been torn on drop box. Ann made a motion, seconded by Paula that Mr. Lex be reimbursed \$42.00, the cost of his coat and that the coat be returned to him, Motion carried unanimously.

## CLAIMS &amp; CHECKS

Rick made a motion, seconded by Bill that the claims o \$25,600.11 be paid. Motion carried unanimously.

## ADJOURNMENT

Rick made a motion to adjourn. Motion carried unanimously.

NEXT BOARD MEETING: Wednesday, March 16, 2005, 6:00

William E. Sperry  
Paul N. Gend  
Judith Colegrove  
Linda Leas  
Don Young

March 16, 2005

Minutes of the Hartford City Public Library Board of Trustees.  
Submitted by Jacki Ridgway, Recording Secretary

#### ROLL CALL

Director Vicki Cecil, Bookkeeper Pam Bolt, Bill Schantz, Rick Gerard, Linda Leas, Don Young,, Judy Colegrove.

#### MINUTES OF LAST MEETING

Rick made a motion, seconded by Bill that the Minutes be approved as read. Motion carried unanimously.

#### CIRCULATION REPORT

February 2004 - 7,301

February 2005 - 7,322

#### REPORTS

Pam passed out records, discussion.

#### Friends

Book Sale March 17th. Program scheduled for April.

#### COMMITTEES

#### Employee Handbook

Committee appointed, Bill, Don, Linda, & Judy

#### DIRECTOR

#### ADT Security Plan

Report in April

#### Building Update

Wall down in restroom, will look at roof.

#### CYPD Meeting, Andrea & Brook, March 21, 2005, New Castle

Passed out Summer Reading Plans. Linda made a motion, seconded by Judy that Andrea & Brook be reimbursed for their mileage to New Castle Seminar. Motion carried unanimously.

#### Fines & Fees

Tabled til April

#### Furniture Replacements

Needed, 3 chairs on main floor, 2 desk chairs. Discussion. Check prices.

#### ILF Meeting, Vicki, March 23 - 24 2005

#### Indianapolis

#### National Library Week April 10 to 16, 2005

Contest for patrons

#### Patron updates - letters

Discussion

#### PLAC

No update from state. Discussion of mailing newsletter to patrons.

#### UNFINISHED BUSINESS

Discussion, broken sidewalks, trees,

#### NEW BUSINESS

Banking policies discussed.

#### CLAIMS & CHECKS

Linda made a motion, seconded by Rick that the claims of \$27,537.97 be paid. Motion carried unanimously.

**ADJOURNMENT**

Rick made a motion to adjourn. Motion carried unanimously.

NEXT BOARD MEETING, Wednesday, April 20th, 6:00 P.M.

Ann Ludwig

William E. Schmitt

Paula Smith

Genda Leas

Sony Young

April 20, 2005

Minutes of the Public Library Board of Trustees of Hartford City.  
Submitted by Jacki Ridgway, Recording Secretary.

**ROLL CALL**

Director Vicki Cecil, Bookkeeper Pam Bolt, Don Young, Bill Schantz,  
Linda Leas, Paula Smith, & Ann Ludwig.

**CIRCULATION REPORT**

*March*  
~~April~~ 2004 - 8,304

*March*  
April 2005 - 8,144

**REPORTS**

Financial

Reports passed out and discussed.

Friends

\$97.00 made on March Book Sale, no sale this month.  
Spelling Bee will be held in June on Heritage Days.

**COMMITTEES**

Building Committee

Drains need to be dug out.

**DIRECTOR**

ADT Security Report

Discussion. Representative will be at May meeting.

Bulk Mailings

Postal Permit will cost \$120.00 Looked at sample. Decided to go  
ahead with mailing.

Children's Report

Activities going well.

ILF Conference REport

Good conference.

"In the Public Trust:

Addendums handed out at meetings. Discussion.

National Library Week Activities

Activities went very well. Board member drew a name for the Picnic Basket  
Drawing and Kris Dorton was the winner.

"READ" Flier

Discussionn.

Staff Meeting

Will be April 27th 12:00 to 2:00at Karen's for lunch.

Township Contracts

New patrons, Licking - 70, Jackson, - 25, and Washington, 14. Good

Tucker's Tree Service Bid

Ann made a motion, seconded by Paula to have the two big trees and  
the broken tree taken down and if the two smaller trees are sound  
they will be saved. Motion carried unanimously. Tucker's bid  
was accepted.

**UNFINISHED BUSINESS**

Ann made a motion, seconded by Linda to grant Marian Boots a one  
month Medical Leave, unpaid with the option to return with flexible  
full time hours with written doctor's permit. Motion carried  
unanimously.

**NEW BUSINESS**

Discussed changing of hours      tabled

**CLAIMS & CHECKS**

Linda made a motion, seconded by Bill that the claims of \$30,150.89 be paid. Motion carried unanimously.

**ADJOURNMENT**

Ann made a motion to adjourn. Motion carried unanimously.

**NEXT BOARD MEETING:**    Wednesday, May 18, 2005 6:00 p.m.

*Ann Ludwig*  
*Paula Smith*  
*Linda Teas*  
*Judy Colegrove*  
*William G. Schmitt*  
*Robert N. Smith*

May 18, 2005

**Minutes of the Hartford City Public Library Board of Trustees.**  
**Submitted by Jacki Ridgway, Recording Secretary.**

**ROLL CALL**

Director Vicki Cecil, Bookkeeper Pam Bolt, Rick Gerard, Bill Schantz, Ann Ludwig, Linda Leas, Judy Colegrove, & Paula Smith.

**MINUTES OF LAST MEETING**

Bill made a motion, seconded by Judy that the minutes be approved.  
Motion carried unanimously.

**CIRCULATION REPORT**

April 2004 - 6589                      April 2005 - 6898

**REPORTS**

Financial

Pam passed out reports. Discussion.

**COMMITTEES**

Building

Received a bid from Bob Conner. The Board wants to get more bids.

**DIRECTOR**

Budget 2006

Tables

Children's Report

45 children are registered so far for the Summer Reading Program.

Computers

All in good shape

Gates Staying Connected Grant

Board will accept Gates Grant and will replace 2 old computers.

Staff Meeting Report

Good meeting, will send out report.

Township Report

Checks received from all townships. New cards issued: Licking 70, Jackson 25, and Washington 14.

**UNFINISHED BUSINESS**

ADT Report

Will be given at June meeting.

Building: trees - sidewalk

Linda made a motion, seconded by Judy to accept Tucker's bid of \$1,280.00 and to thin out one other tree if it can be done for less than \$200.00. Motion carried unanimously. See enclosed bid.

**NEW BUSINESS**

Presbyterian Church

Linda made a motion, seconded by Judy that after checking the liability insurance that the Presbyterian Church members be allowed to use the Jefferson Street lots for a chicken dinner during the June Heritage Days celebration and for their July Vacation Bible School.  
Motion carried unanimously.



## Medical Leave

Ann made a motion, seconded by Linda that Marion Boots be granted an extended Medical Leave and to give her Vacation Pay if she requests it. Motion carried unanimously.

**CLAIMS & CHECKS**

Paula made a motion, seconded by Judy that the claims of \$19,803.46 be paid. Motion carried unanimously.

**ADJOURNMENT**

Linda made a motion to adjourn. Motion carried unanimously.

**NEXT BOARD MEETING:** Wednesday, June 15, 2005 6:00 p.m.

Judith L Colegrove  
Linda Leas

Dorothy Young  
Paula Smith

June 15, 2005

Minutes of the Hartford City Public Library Board of Trustees,  
Submitted by Jacki Ridgway, Recording Secretary.

**ROLL CALL**

Director Vicki Cecil, Bookkeeper Pam Bolt, Paula Smith, Judy Colegrove,  
Don Young, & Linda Leas.

**MINUTES OF LAST MEETING**

Linda made a motion, seconded by Judy that the minutes be approved  
as read. Motion carried unanimously.

**CIRCULATION REPORT**

May 2004 = 6,108

May 2005 = 6,327

**REPORTS**

**Financial**

Discussion of handouts. Linda made a motion, seconded by Paula  
that Bill Schantz, treasurer and Linda Leas, deputy treasurer have  
the authority to sign checks for the Hartford City Public Library  
Board of Trustees. Motion carried unanimously.

**Friends - Heritage Days**

Flowers planted in front of library, book sale and spelling bee  
during Heritage Days going well.

**COMMITTEES**

**Building**

Linda made a motion, seconded by Judy to accept the Conner bid  
for work on the drainage around the building. Motion carried unanimously.

**Budget 2006**

Vicky and Pam are working on it.

**DIRECTOR**

**Blackford County Foundation Grant**

Children's library received \$1,500, grant

**Gates Grant - Computers**

\$2,000.00 matching grant was received.

**Heritage Days - Church**

Presbyterian Church using Jefferson Street lots for their chicken dinner  
landscaping - back  
tabled

**Marion's Memorial Service**

Service went well, library was closed for the day.

**Sidewalks**

Excellent

**Staff Positions**

Paula made a motion, seconded by Linda that Jolene Peters be move  
to Marion's position, reference step 6. Motion carried unanimously.

**NEW BUSINESS**

Linda made a motion, seconded by Judy about the Cash Management  
Resolution. See attached sheet. Motion carried unanimously.

PAY & CHECKS

la made a motion, seconded by Judy that the claims of \$32,512.95  
paid. Motion carried unanimously.

ADJOURNMENT

Judy made a motion to adjourn. Motion carried unanimously.

NEXT BOARD MEETING: Wednesday, July 20, 2005 6:00 P.M.

*Ann Ludwig*  
*Paula Smith*  
*Judith Colegrove*  
*Genda Leas*

July 20, 2005

Minutes of the Hartford City Public Library Board of Trustees.  
Submitted by Jacki Ridgway, Recording Secretary.

**ROLL CALL**

Director Vicki Cecil, Bookkeeper Pam Bolt, Paula Smith, Linda Leas, Judy Colegrove, & Ann Ludwig.

**MINUTES OF LAST MEETING**

Judy made a motion, seconded by Linda that the Minutes be approved as read. Motion carried unanimously.

**CIRCULATION REPORT**

June 2004 - 8,023

June 2005 - 8,227

**REPORTS**

Financial

Handouts discussed. Credit Line paid in full.

Friends

\$263.00 was taken in from the June book sale. \$77.00 from Spelling Bee and Shelley Neal was Spelling Bee champion and received \$100.00.

**COMMITTEES**

Building Committee

tabled

**DIRECTOR**

Budget 2006 - Auditor

Report discussed, basically a 5% increase was received.

Budget 2006 Advertising Meeting

A five minute meeting will be held on Wednesday, August 25th at 6:00 on 2006 budget. Board members are invited to come.

Children's Report

85 children in summer reading, 25 in signing class. Very good.

Intelnet - Internet Report

Discussion of scam.

PERF

Increased

Staff Positions

Linda made a motion, seconded by Judy that the staff positions for Amy and Brook be changed. See attached sheets. Motion carried unanimously.

Ann made a motion, seconded by Linda that two people be hired for 20 hours each per week. Motion carried unanimously.

**NO UNFINISHED OR NEW BUSINESS.**

**CLAIMS & CHECKS**

Ann made a motion, seconded by Judy that the claims of \$65,414.98 be paid. Motion carried unanimously.

**ADJOURNMENT**

Ann made a motion to adjourn., Motion carried unanimously.

**NEXT BOARD MEETING:** Wednesday, August 17, 2005, 6:00 P.M.

*William E. Schantz*  
*Judith A. Colegrove* *Ann Ludwig*  
*Linda K. Leas* *Don Young*

August 17, 2005

Minutes of the Hartford City Public Library Board of Trustees.  
Submitted by Jaski Ridgway, Recording Secretary.

#### ROLL CALL

Director Vicki Cecil, Bookkeeper Pam Bolt, Don Young, Bill Schantz.  
Linda Leas, Judy Colegrove, & Ann Ludwig.

#### MINUTES OF LAST MEETING

Linda made a motion, seconded by Bill that the Minutes be approved as read. Motion carried unanimously.

#### CIRCULATION REPORT

July 2004 - 8,127

July 2005 - 8,275

#### REPORTS

##### Financial

Discussion, everything in good shape

##### Friends

Sponsored Pizza Party for Summer Reading Program.

#### COMMITTEES

##### Building

Bill made a motion, seconded by Judy that the entire building be sealed twice and to coat it a third time if necessary. Motion carried unanimously.

Bill made a motion, seconded by Judy to spend \$100.00 to top and trim the tree on the north side of the building. Motion carried unanimously.

##### Officers

Linda made a motion, seconded by Ann to retain the present officers through 2005 and 2006. They are; President Don Young, Vice President Rick Gerard, Secretary Paula Smith, Treasurer Bill Schantz, Deputy Treasurer Linda Leas. Motion carried unanimously.

Discussion of outside stage. Ann will contact Todd Terrell, BHS Drama teacher for further information. Maybe he can come to next meeting.

#### DIRECTOR

##### Budget

Budget was advertised Aug. 11th and 18th. Public Hearing Aug. 25th at 6:00. Come if you can. 2006 Budget Adoption Sept. 15 at 6:00. A quorum is needed.

##### Children's Report

tabled

##### Staff Positions

Jennifer Ustic & Cindy Kellogg were hired for 2 20 hour A.V. positions, starting at Step 2 \$7.16 an hour

#### CLAIMS & CHECKS

Linda made a motion, seconded by Judy that the claims of \$21,286.39 be paid. Motion carried unanimously.

#### ADJOURNMENT

Ann made a motion to adjourn. Motion carried unanimously.

NEXT BOARD MEETING \_ Wednesday, September 21, 2005, 6:00 P.M.

August 17, 2005

Minutes of the Hartford City Public Library Board of Trustees.  
Submitted by Jaski Ridgway, Recording Secretary.

#### ROLL CALL

Director Vicki Cecil, Bookkeeper Pam Bolt, Don Young, Bill Schantz.  
Linda Leas, Judy Colegrove, & Ann Ludwig.

#### MINUTES OF LAST MEETING

Linda made a motion, seconded by Bill that the Minutes be approved as read. Motion carried unanimously.

#### CIRCULATION REPORT

July 2004 - 8,127

July 2005 - 8,275

#### REPORTS

##### Financial

Discussion, everything in good shape

##### Friends

Sponsored Pizza Party for Summer Reading Program.

#### COMMITTEES

##### Building

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Discussion of outside stage. Ann will contact Todd Terrell, BHS Drama teacher for further information. Maybe he can come to next meeting.

#### DIRECTOR

##### Budget

Budget was advertised Aug. 11th and 18th. Public Hearing Aug. 25th at 6:00. Come if you can. 2006 Budget Adoption Sept. 15 at 6:00. A quorum is needed.

##### Children's Report

tabled

##### Staff Positions

Jennifer Ustic & Cindy Kellogg were hired for 2 20 hour A.V. positions, starting at Step 2 \$7.16 an hour

#### CLAIMS & CHECKS

Linda made a motion, seconded by Judy that the claims of \$21,286.39 be paid. Motion carried unanimously.

#### ADJOURNMENT

Ann made a motion to adjourn. Motion carried unanimously.

NEXT BOARD MEETING - Wednesday, September 21, 2005, 6:00 P.M.

*Don Young*  
*Bill Schantz*

*Paula Smith*  
*Linda Leas*

August 25, 2005

Public Hearing Minutes for The Hartford City Public Library  
Board of Trustees for the Hartford City Public Library 2006  
Budget

ROLL CALL:

Director, Vicki Cecil, Bookkeeper, Pam Bolt, Judy Colegrove,  
Linda Leas, Ann Ludwig, Don Young

Linda Leas made a motion, seconded by Judy Colegrove to  
accept the Hartford City Public Library 2006 Debt Services,  
LIRF and Operating Budgets.

There was no public present at the meeting. A letter was  
received from Bob Barry with objections to budget estimate  
and tax levies. Linda made a motion, seconded by Judy to  
accept this letter into the minutes and will be attached with  
minutes. Indiana State Library Laws also attached as well as  
formula we have to use by state mandate.

**CLAIMS & CHECKS**

Linda made a motion, seconded by Paula that the claims of \$24,643.50 be paid. Motion carried unanimously.

**ADJOURNMENT**

Rick made a motion to adjourn. Motion carried unanimously.

**NEXT BOARD MEETING** \_ Wednesday, November 16, 2005, 6:00 pm

*William E. Schantz*

*Linda Leas*

*Ann Ludwig*

*Judith L. Colegrove*

*Paula Smith*

*Robert A. Gendel*



September 15, 2005

6:00 P.M.

2006 Hartford City Public Library Budget Adoption

Call to Order

ROLL CALL:

Board Trustees, Judy Colegrove, Rick Gerard, Linda Leas, Paula Smith,  
Bookkeeper, Pam Bolt

Linda Leas made a motion to adopt The Hartford City Public Library  
2006, seconded by Judy Colegrove

Vote: All in favor

Motion to adjourn by Paula Smith, seconded by Rick

*Rick Gerard*  
*William E. Schwartz*

*Paula K. Smith*  
*Linda Leas*

September 21, 2005

**Minutes of the Hartford City Public Library Board of Trustees.**  
Submitted by Jacki Ridgway, Recording Secretary.

**ROLL CALL**

Director Vicki Cecil, Bookkeeper Pam Bolt, Rick Gerard, Bill Schantz, Paula Smith, & Linda Leas.

**MINUTES OF LAST MEETING**

Bill made a motion, seconded by Linda that the minutes be approved as read. Motion carried unanimously.

Linda made a motion, seconded by Paula that the minutes of the September 15th, 2005 meeting be approved as read. Motion carried unanimously.

**CIRCULATION REPORT**

August 2004 - 7,943

August 2005 - 8,126

**REPORTS**

Financial  
Pass outs, discussion  
Friends  
Book sale Thursday, 9 - 29 and Saturday am Oct. 1st

**COMMITTEES**

Building Committee  
tabled

**DIRECTOR**

Children's  
Going well, lots of new ideas.  
Computers  
In good repair and going well.  
Fines & Fees  
Will continue following guidelines.  
ILF Dist. 8 Conf.

Paula made a motion, seconded by Linda that the library be closed October 7, 2005 so that all staff members may attend the ILF District 8 Conference in Marion., "Library is Community."  
Motion carried unanimously.

Linda made a motion, seconded by Bill to pay the 40 mile gas mileage to the conference. Motion carried unanimously.

Landscaping - stage  
Todd Terrell is planning to attend October meeting with info  
Patrons  
discussion, will continue same policy.

New Staff  
Introduced Cindy Kellogg and Stephanie Hess in place of Jennifer Ustic.

**UNFINISHED BUSINESS**

Discussion on security cameras. Windows are being cleaned

**CLAIMS & CHECKS**

Linda made a motion, seconded by Paula that the claims of \$27,875.63 be paid. Motion carried unanimously.

Bill made a motion to adjourn. Motion carried unanimously.

NEXT BOARD MEETING - Wednesday, October 19, 2005, 6pm.

*Richard C. Thomas*  
*William E. Schantz*  
*Jedeen & Colaprice*

*Ann Ludness*  
*Linda Leas*  
*Paula Smith*

*Don Young*

November 16, 2005

Minutes of the Hartford City Public Library Board of Trustees.  
Submitted by Jacki Ridgway, Recording Secretary.

#### ROLL CALL

Director Vicki Cecil, Bookkeeper Pam Bolt, Bill Schantz, Rick Gerard, Ann Ludwig, Judy Colegrove, Paula Smith, & Linda Leas.

#### MINUTES OF LAST MEETING

Bill made a motion, seconded by Linda that the minutes be approved as read. Motion carried unanimously.

#### CIRCULATION REPORT

October 2004 - 7,787

October 2005 - 8.013

#### REPORTS

##### Financial

Handouts, discussion. Linda made a motion, seconded by Ann to transfer funds on the enclosed sheet. Motion carried unanimously.

##### Friends

\$84.00 was made at the October book sale.

##### Todd - stage

tabled

##### Blackford Technology - Al Johnson - Internet Consortium

Need to get more information.

#### COMMITTEES

##### Building

Wallpaper, paint, windows done.

#### DIRECTOR

##### Budget Update 2006

Hope to have budget by January or February 2006.

##### Children - Conner Prairie Report

Excellent program

##### December Board Meeting

Meet at Karen's, December 21st, 6:00

##### Patron

Discussion

##### Staff Meeting

Monday, the 21st

##### Thanksgiving

Judy made a motion, seconded by Linda that the library close at 5:00 Wednesday, November 23rd. Motion carried unanimously.

##### Tucker Tree Service Landscaping Bid

Discussion, tabled

##### Vectren letter

Rates will be increased.

##### Winter Board Meetings

Vicki asked if the time for the board meetings could be changed during the winter months. Bill made a motion, seconded by Judy that the time of the January, February, & March meetings be changed to 4:30. 2006. Motion carried unanimously.

**UNFINISHED BUSINESS**

Anthem Health Insurance Renewal - ILF

Ann made a motion, seconded by Judy to accept the Anthem Health  
Renewal Insurance for 2006. Motion carried unanimously.

**CLAIMS & CHECKS**

Paula made a motion, seconded by Linda that the claims of \$25,349.82  
be paid. Motion carried.

**ADJOURNMENT**

Judy made a motion to adjourn. Motion carried unanimously.

**NEXT BOARD MEETING**     Wednesday, December 21, 2005, 6:00 pm

December 21, 2005

**Minutes of the Hartford City Public Library Board of Trustees.**  
Submitted by Jacki Ridgway, Recording Secretary

**ROLL CALL**

Director Vicki Cecil, Bookkeeper Pam Bolt, Ann Ludwig, Judy Colegrove, Linda Leas, Rick Gerard, & Bill Schantz.

**MINUTES OF LAST MEETING**

Linda made a motion, seconded by Ann that the minutes be approved as read. Motion carried unanimously.

**CIRCULATION REPORT**

November 2004 - 7,558

November 2005 - 7,485

**REPORTS**

Financial

Pam passed our reports. See attached sheet.

Encumbrances

Linda made a motion, seconded by Bill to encumber funds from line items 34 & 21 from 2005 budget to 2006 budget. Motion carried unanimously.

Judy made a motion, seconded by Ann to transfer all remaining balances in Operating Fund as of December 31, 2005 to line item 71 for the purpose of remodeling and updating to TiAnn Coy Designs, Inc. Motion carried unanimously.

Blackford Technology Group

Judy made a motion, seconded by Linda to pay the Blackford Technology Group \$4,500.00 for the year 2006. Motion carried unanimously.

**COMMITTEES**

Officers

Salary 2006

Both items tabled.

**Director**

Budget Update - 2006

No news yet

Children's Report

Excellent presentation by Conner Prairie, good Christmas program  
Staff

Discussion

**CLAIMS & CHECKS**

Judy made a motion, seconded by Ann to pay the claims of \$37,631.87. Motion carried unanimously.

**ADJOURNMENT**

Bill made a motion to adjourn. Motion carried unanimously.

**NEXT BOARD MEETING:** Wednesday, January 18, 2006 4:30 p.m.

*William E. Schantz*

*Ann Ludwig*

*Judy Colegrove*

*Linda K. Leas*

*Sonyoung*