

HARTFORD CITY PUBLIC LIBRARY
Board of Trustees

July 20, 2022 minutes of the regular meeting, submitted by Jen Holst, recording secretary:

Meeting was called to order by President Michael Tabor.

ROLL CALL: April Bartlett, Dave Bowman, Camille Mealy, Kelli Ruble, Judy Soddors, Michael Tabor, Kay Waters; Director Michele Risinger; Admin Jen Holst (all in person)

MINUTES were approved as presented upon a motion by Dave, seconded by April, and carried unanimously.

FINANCIAL REPORTS:

1. Construction fund nearly depleted. All others in good condition.
2. Last month's out of balance issues have been reconciled.
3. Furniture and equipment appropriation is exhausted. Further expenditures for the year will come from the Flatter fund.

CIRCULATION REPORT: Children's has returned to pre-pandemic levels, while adult is still at about half; many more are using e-services and e-materials than before.

PROGRAMS: Amy had a great turnout for the Summer Reading program, with 97 children registered. A good number also attended the special associated programs, including Leonardo, sign language class, The Little Mermaid play, Professor Steve's Wild Water Show, and sea slime making.

DIRECTOR'S REPORT:

1. Jerry ran into an issue with the ramp he is building for the outdoor classroom; he and Dustin George are working to resolve it.
2. The large outdoor music instruments for the park have been ordered using the IU Health grant.
3. There are art easels built and ready to be installed.
4. Splash pad is working fine...but the grass surrounding it is too wet to be mown when Danny comes by to work.
5. Opening posted for maintenance assistant.
6. Mainstream left a dangerous mess that needs cleaned up.
7. Sidewalk needs fixing from early construction days, but gas company and contractors keep tossing ball back in other's court.
8. Waiting on ADT to install door sensors.
9. Several last details getting finished on building construction (window frames stained, storefront entrance caulked, etc), but Michele is making a list of problems to be addressed with the lead rep.
10. Many visited the library for the July 2nd grand opening, and the state library rep was "awed" with the changes, having visited before construction commenced.
11. Kim Waddell will be tasked with using plans from the front flower beds to create beds around to the side as well.

ACTION/ DISCUSSION ITEMS

1. Michael signed the quarterly PLAC report.
2. Judy moved to adopt the Commitment to Join the ISL Consortium for Public Library Internet Access for 2023-24, which provided the annual E-rate state grant. Camille seconded, and motion carried 6-0.
3. The Firearms Policy revision was brought up off the table and discussed. As the Employee Handbook is due for review this year, any tangential considerations will be addressed then. April moved to adopt the proposed revision, Judy seconded, and the motion carried 6-0.
4. Michael inquired as to the status of the microfilm reader. Michele said the viewing is fine, but the prints are not coming out right, so they are working on that.
5. Many have asked when the park will be finished With the added state requirement to have each building structure individually approved along with all the corresponding costs (and needing more time to raise the capital than originally forecast), it will likely be a couple more years.
6. Michele has met with the DLGF field rep to prepare the 2023 budget, and verified that the public hearing for the budget would be at the next meeting. Board members will receive copies for review ahead of time.
7. Michael received a letter from the Friends of the Library regarding the yearly book sales and their frustration in not getting the library's weeded books, but rather having to rely on book donations for their sales. However, research reveals that they must be a 501c3 non-profit organization to get the library's books. Hence, the library sells the weeded books and the Friends sell the donated books, with Friends funds going toward flower beds, speakers for community engagements, etc. Michele would appreciate their help with adult programming but doesn't know how to help them financially unless they are willing to get 501c3 status. Dave mentioned that the group could check into becoming a subsidiary of the community foundation to gain non-profit status. Michael will invite them to the next meeting for further discussion.

CLAIMS & CHECKS

Claims were presented in the amount of \$115,504.05 – Citizens (\$58,803.21 was temporary transfer) and \$1,960.59 – Via for a total of \$117,464.64. After review by the board, Camille moved to approve the payment of claims; Dave seconded, motion carried 6-0.

Being no further business to come before the board, meeting adjourned.

The next REGULAR board meeting will be August 17, 2021 in the Musser Meeting Room at 5 p.m., starting with the public budget hearing.

Approved this 17th day of August, 2022:











