

HARTFORD CITY PUBLIC LIBRARY
Board of Trustees

April 20, 2022 minutes of the regular meeting, submitted by Jen Holst, recording secretary:

Meeting was called to order by President Michael Tabor.

ROLL CALL: Members April Bartlett, Dave Bowman, Camille Mealy, Kelli Ruble, Judy Soddors, Michael Tabor, Kay Waters; Director Michele Risinger; Admin Jen Holst. All attended in person.

MINUTES were approved as presented upon a motion by Dave, seconded by April, which carried unanimously.

FINANCIAL REPORTS:

1. Cash balance is healthy.
2. The library has submitted the first claim for reimbursement from the ARPA grant.
3. Appropriations: The e-materials balance is near maxed out on report, but will be corrected next month with ARPA reimbursement, taking it back to around 50% for the year.
4. Part-time staffer hired.
5. Flatter Fund at Via has been changed from non-interest bearing checking account to interest bearing money market account.

CIRCULATION REPORT:

1. Numbers encouragingly increasing! More families are discovering the new Children's Department space and coming by more often.
2. DVD counts remain low, likely due to the popularity of network streaming more and more prevalent since the beginning of the pandemic. We are focusing more on stocking TV series, which are popular.
3. Audiobooks are now shelved in their new bookcases, with plenty of space to grow.

PROGRAMS:

1. Amy offered a Winter Reading program. 39 children signed up, and three received a grand prize at the end. Children enjoyed weekly crafts set out to do at their leisure during their visits.

DIRECTOR'S REPORT:

1. Michele will resume staff training in May. We have a new microfilm machine and digital fax service, and the staff will use this time to learn how to use them.
2. Construction issues are covered in the attached email handout.
3. Park: pole is to come out this week or next. Bill Bacon will be by to fix junctions in piping for the splashpad; looking forward to having that available to the public this summer. Dustin George is planning to get the climbing structure re-installed this year.

ACTION/ DISCUSSION ITEMS:

1. FURNITURE QUOTES: Michele provided several options, and the board consensus was to go with hard surface tables and chairs for durability. Two wooden rectangle tables (\$810 each) and three Alcove Booth Systems (total \$11,556) were chosen.

2. PLAC quarterly report was signed.
3. Amy sealed the mural for longevity.

CLAIMS & CHECKS

Claims were presented in the amount of \$31,370.95. After review by the board, Kay moved to approve the payment of claims; Judy seconded, motion carried.

Being no further business to come before the board, meeting adjourned.

The next REGULAR board meeting will be May 18, 2022 in the Musser Meeting Room at 5 p.m.

Approved this 18 day of May, 2022:

Kell Klatt
Judith Anderson
David A. Bower
Camille Mealy

Kay & Waters

