

HARTFORD CITY PUBLIC LIBRARY

Board of Trustees

February 15, 2023 minutes - regular meeting

Musser Meeting Room

Meeting was called to order by President Michael Tabor.

ROLL CALL:

PRESENT IN PERSON: Members April Bartlett, Dave Bowman, Camille Mealy, Judy Soddors, Michael Tabor, Kay Waters; Director Michele Risinger; Admin Jen Holst

ELECTRONIC ATTENDANCE (ZOOM): 0

ABSENT: Kelli Ruble

MINUTES were approved as moved by Camille and seconded by April, which carried 5-0 (sixth member not yet arrived).

FINANCIAL REPORTS:

1. Account balances are healthy at the top of the year. Bench donation appreciated; balance is a little over halfway to quoted goal of \$6,000 when the fund was established.
2. Broadband grant funds for the year were deposited Feb 7.
3. Construction fund helped with Flatter; Flatter annual disbursement expected this month or next.
4. Appropriation 71 (Improvements) includes \$8,500 for park (treehouse chairs, benches, etc).
5. Licking Twp is paid up and returned signed contract.
6. Library will continue operating on a fine-free basis.

CIRCULATION REPORT:

1. January saw a spike in adult non-fiction print to 167; adult fiction almost reached December's high of 597, and children's print fiction jumped to 597. Digital materials on Hoopla and Overdrive at a record-high 843 (for a January). Physical material checkouts = 2219, and checkouts for all materials = 3062, with circulation climbing its highest for January since 2020.

PROGRAMS: Total attendance count for Children's programs, Explorers Story Time and Page Turners Book Club, reached 79 for the month. The meeting room is seeing usage by WorkOne.

DIRECTOR'S REPORT:

1. Dean Wilson was in to fix a frozen pipe, opening a vent to prevent further occurrence; could add supplemental heat to ensure it.
2. Regarding Mainstream issue, Counsel Forcum had Forbes research the claims set forth in the letter to J. Banter, who then drafted a letter addressing the library's liability. Michele and Michael plan to meet with them again to address concerns of other claims made lacking veracity. Jerry is building chairs and other projects off-site, and will obtain insurance before being allowed to work on library again; costs for said insurance will be built into his bills.
3. Previous grounds crew will be unable to continue, so will be hiring a new groundskeeper for the park.
4. April 22nd's city cleanup will be headquartered from the library park.

5. Park should be 90% complete this year. Expecting streets and curbs to be redone in the vicinity.
6. The library, with the support of the Blackford County Historical Society, will be planning a 120th memorial celebration to be held this summer.

ACTION/ DISCUSSION ITEMS - none

CLAIMS & CHECKS


Claims were presented in the amount of Citizens – \$35,034.43 and Via – 0. After review by the board, Judy moved to approve the payment of claims; Dave seconded; motion carried 6-0.

Being no further business to come before the board, meeting adjourned.

The next REGULAR board meeting will be March 15, 2023 in the Musser Meeting Room at 5 p.m.

Respectfully submitted by Jen Holst, recording secretary.

Approved this 15 day of March, 2023:



David A. Bowen

Kay E. Haters

Cassie Neely

