

HARTFORD CITY PUBLIC LIBRARY
Board of Trustees

May 18, 2022 minutes of the regular meeting, submitted by Jen Holst, recording secretary:

Meeting was called to order by Vice-President Dave Bowman.

ROLL CALL: Members ~~April Bartlett~~, Dave Bowman, Camille Mealy, Kelli Ruble, Judy Soddors, ~~Michael Taber~~, Kay Waters; Director Michele Risinger; Admin Jen Holst. All attending were present in person.

MINUTES were approved as presented upon a motion by Kelli, seconded by Kay, which carried unanimously.

FINANCIAL REPORTS:

1. Balances good. Still waiting on reimbursement and grant amendment reply from ARPA.
2. Flatter Fund was used to pay for microfilm reader replacement.
3. Question about e-materials appropriation – a percentage should be moved to ARPA funding.
4. Jackson Twp 2022 contract and payment have been received, with Washington and Licking Twps still outstanding.
5. Will continue Tom Willmann's mowing contract for now. Michele has implemented a way to better track service requests and job completion for duties in building.

CIRCULATION REPORT: Children's audiobooks as well as both fiction and non-fiction print books numbers are trending up, a sure sign of families returning to the library after the pandemic and construction.

PROGRAMS: None in April.

DIRECTOR'S REPORT:

1. Michele will call the building committee in the next week or two when the first adapted window is available for test fitting.
2. Dustin George is planning a mural to be painted on the splash pad; Judy said to be sure not to shut the splash pad down during summer peak, but to wait until fall closure to be decorated.

ACTION/ DISCUSSION ITEMS: Michele requested the board consider allowing her to close the library the next two days at 2 p.m., due to the Heritage Days city festival encroaching on parking facility. There was little discussion, so Dave suggested playing it by ear and calling it as she sees fit, with board consensus.

CLAIMS & CHECKS

Claims were presented in the amount of \$208,802.16 (\$24,176.79 – Citizens, \$184,625.37 – Via). After review by the board, Camille moved to approve the payment of claims; Judy seconded, motion carried 5-0.

Being no further business to come before the board, meeting adjourned.

The next REGULAR board meeting will be June 15, 2022 in the Musser Meeting Room at 5 p.m.

(See back for signatures.)

Approved this 15th day of June, 2022:

M. Tolson
Kay E. Stokes
Camille Mealy
April Bartlett

David A. Bowen
Judith Sudders