

## HARTFORD CITY PUBLIC LIBRARY

### Board of Trustees

June 15, 2022 minutes of the regular meeting, submitted by Jen Holst, recording secretary:

Meeting was called to order by President Michael Tabor.

**ROLL CALL:** Members April Bartlett, Dave Bowman, Camille Mealy, Kelli Ruble, Judy Soddors, Michael Tabor, Kay Waters; Director Michele Risinger; Admin Jen Holst

**MINUTES** were approved as presented upon a motion by Dave, seconded by Camille, which carried unanimously. Michael thanked Dave for presiding in his absence the previous meeting.

**FINANCIAL REPORTS:** Reconciliation and appropriations out of balance, but updated numbers will be forwarded to board members upon reconciliation. The June settlement checks have not yet arrived, so funds will need to be temporarily transferred to cover bond payment. Did receive Supplemental LIT.

**CIRCULATION REPORT:** Steady and trending back up toward pre-Covid numbers.

**PROGRAMS:** None.

#### **DIRECTOR'S REPORT:**

1. Our resource sharing tech goes on maternity leave soon; planning to hire another part-time staff member.
2. Still having trouble getting good prints from the new microfilm machine. Will request demonstration to learn how to better manage this.
3. Hoping to get payment relief from City Council for splash pad water usage. It is being left to run later than usual daily during the heat waves.

#### **PARK:**

1. Splash pad repair successful – pipes buried deeper, below frost line.
2. Dustin George is planning to extend holiday decorating from Weiler Park up to the library park.
3. Jerry Banter will be back this week or next to start building the ramp up the treehouse.
4. Plans for the new climbing structure ready to be approved.
5. Dustin and Michele are getting a new quote for the park instruments.

#### **ACTION/ DISCUSSION ITEMS**

1. RESOLUTION TO ESTABLISH IU HEALTH PARK GRANT FUND: this will be used for the park musical instruments. Judy moved to approve, April 2<sup>nd</sup>, motion carried 6-0.
2. REVISION TO FIREARMS & DANGEROUS WEAPONS POLICY: tabled.
3. Staff is getting swamped with e-faxes and scans, so a fee schedule was proposed to mitigate time and expectations. The suggestion was made to charge for a trial period, which Judy then moved to adopt, seconded by Camille, and agreement was made unanimously.
4. JULY 2<sup>ND</sup>, 2022 – GRAND OPENING: in conjunction with the Historical Society's Clock Installation, the library is holding a grand opening from 11 a.m. – 1 p.m. The city will close the city block for the celebration, and refreshments will be provided for guests visiting and touring the library.

CLAIMS & CHECKS

Claims were presented in the amount of \$30,769.77 (Citizens) + \$67,971.25 (Via) for a total of \$98,741.02. After review by the board, Dave moved to approve the payment of claims; Judy seconded, motion carried 6-0.

Being no further business to come before the board, meeting adjourned.

The next REGULAR board meeting will be July 20, 2022 in the Musser Meeting Room at 5 p.m.

Approved this 20th day of July, 2022:

Melinda O'Brien  
Judith Anderson  
Dave A. Benson  
Carille Nealy

Ray E. Stakers  
April Bartlett