

HARTFORD CITY PUBLIC LIBRARY

Board of Trustees

December 15, 2021 minutes of the regular meeting, submitted by Jen Holst, recording secretary:

All members attended and enjoyed a delicious Christmas meal together, prepared by Fran Eikenbarry.

Meeting was called to order by President Michael Tabor.

ROLL CALL: Members April Bartlett, Dave Bowman, Camille Mealy, Kelli Ruble, Judy Soddors, Michael Tabor, and Kay Waters; Director Michele Risinger; Admin Jen Holst

MINUTES were approved as presented upon a motion by Dave, seconded by Camille; carried 7-0.

FINANCIAL REPORTS:

1. Cash balance healthy, and December settlement arrived day of meeting. No CVET included; will inquire in early 2022 if not yet received.
2. Due to a submission error, an additional appropriation from Rainy Day Fund will be requested in January to cover the balance of the 2022 budget over and above 2021 amounts, which is what will be allotted by the state.

CIRCULATION REPORT: None.

PROGRAMS: None.

DIRECTOR'S REPORT:

1. Downspouts and metal roof not yet installed due to delays in shipment and labor.
2. An Autumn Blaze maple tree has been donated by the Urban Green group and planted in the opening of the outdoor classroom platform. This project has been held up due to a pole with wire on it left unclaimed. Once it is removed, Jerry will be able to finish the platform with a ramp. He also plans to hang a chalkboard on the inner wall of the pavilion.
3. Some walkway pavers near the platform need to reset.
4. The sidewalk near the covered entrance still needs to be repaired, and should be covered by the gas company.

ACTION/ DISCUSSION ITEMS

1. 2022 HOLIDAY SCHEDULE – Michele recommended updating our approved holidays to more closely match the Indiana State Library and our courier service. Camille moved to accept the director's recommendations and Kelli seconded; motion carried 7-0.
2. EDGE IT CONTRACT REVIEW – tabled.
3. ELECTIONS – tabled.
4. RAINY DAY RESOLUTION – Due to our conservative spending this year, Michele asked for \$44,000 (10% of budget leftover at end of year) to be transferred from the Operating Fund to the Rainy Day Fund. Judy moved to accept the proposal, Dave seconded, and motion carried 7-0.

Continued...

CLAIMS & CHECKS

Claims were presented in the amount of 19,329.85 – Citizens + \$211,397.95 - Via = \$230,727.80 Total.
After review by the board, Judy moved to approve the payment of claims; Kelli seconded, motion carried 7-0.

Being no further business to come before the board, meeting adjourned.

The next REGULAR board meeting will be January 19, 2022 in the Musser Meeting Room at 5 p.m.

Approved this ¹⁶ February
~~19~~th day of ~~January~~, 2022:

Michael O. Telus
David A Bowen
Judith Sappers
Kelli Kubit

Camille Mealy
April Bartlett
Kay E Peters